

# TALCO

THE ASSOCIATION OF LIBRARY CONSULTANTS AND COORDINATORS OF ONTARIO

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## TALCO Constitution

### Article 1 - Name of Organization

The name of this organization is The Association of Library Consultants and Coordinators of Ontario or TALCO.

### Article 2 - Purpose

The purpose shall be:

- to promote excellence in school library programs and facilities across the province
- to advocate for high standards in school libraries (staffing, programs, collections, budget) across the province
- to provide leadership on curriculum and issues related to school libraries
- to share cross board information and best practices
- to collaborate on TALCO initiatives and projects
- to represent the interests of school libraries and library workers, including teacher-librarians, library technicians, and librarians at the Ministry and Subject Associations
- to network with OLA/OSLA on behalf of school library consultant and coordinators

### Article 3 - Membership

All consultants/coordinators or other board representatives or supervisors of school libraries in each publicly funded school district in Ontario are invited to become members in TALCO. This group represents the members who have responsibility for Ontario school libraries. A representative from OSLA Council will be in attendance at TALCO meetings. TALCO may invite at its discretion other members of the school library community.

### Article 4 - Executive

The executive shall consist of a chair or co-chairs, treasurer, and recorder. The executive terms are for two years and every effort will be made to elect (delegate) an executive representative of the demographics of the membership.

#### 1) Chair Duties

- to plan, post and chair TALCO meetings
- prepare an agenda
- represent (or delegate) TALCO at subject association meetings

-bring issues to the attention of members as required via group email or community forum

## 2) Recorder Duties

- take minutes of all meetings
- send minutes to TALCO co-chairs and upload them to the TALCO community forum
- keeps all records of minutes and official TALCO correspondence

## 3) Treasurer Duties

- collects monies from members as required
- holds the TALCO account with co-signature of chair
- maintains financial records and reports annually
- presents an annual report

### **Article 5 - Meetings**

Meetings of TALCO will be held at least 5 times a year at a location convenient to members, with one meeting to be held at the OLA Annual Conference. Meetings may be held in-person, virtually, or a combination thereof.

### **Article 6 - Ad Hoc Committees**

As the need arises, TALCO shall set up committees to deal with school library issues and curriculum initiatives (i.e., advocacy, program resources)